



IMPORTANT INFORMATION **WOODLAND PARK DAY CAMP**



PRIOR TO CAMP: You will receive a Parent Packet via snail mail the week prior to the session you have registered for. This packet will include a letter informing you about the camp themes and specific activities, as well as required permission forms that need to be brought with your camper on the first day of camp.

Your camper's counselor will give you a call the weekend before camp to introduce themselves, give you the group number and to answer any questions you may have.

ARRIVAL: Mornings are easier if you carpool! Day Camp is located inside Woodland Park's South Loop road off NE 50th Street and Woodland Park Ave. N. Drive into the one-way loop off 50th and slowly proceed around to the sign for Camper Drop-off. The counselors will greet your child and **you will be required to sign that camper in every morning**. Counselors will be holding signs with their group's number, and there will be many other staff to assist you. Day Camp begins at 9:30 a.m.; please drop your child off **NO EARLIER** than 9:15 a.m. *We cannot guarantee supervision before 9:15 a.m. (If you have signed up for Extended Care, please refer to the information provided below.)*

Please bring your completed "**Camper Release**" form (included in your Parent Packet) listing authorized drivers with your child on Monday; each individual camper needs their own form. To add to your list throughout the week, please send a permission note. If there is anyone who IS NOT allowed to pick up your child, please be sure to include this information on your Camper Release form.

DEPARTURE: Our day ends at 3:30 p.m., and we ask that you pick up your child promptly. Your camper will have had a long busy day, and the same goes for your child's volunteer counselors. Camper Pick Up will be in the same location as Camper Drop Off. Please obey the 10 MPH speed limit!

Afternoons are easier if you remember your camper's group number. Groups will be dismissed along the edge of the loop road near where they were dropped off in the morning. When picking up your campers, please drive (or park and walk) to the appropriate group number. If you have more than one child at camp, we ask that you **stop** at each group for each child. Please remember to bring your photo I.D. and expect it to be checked. Please do not take your child from camp without signing him or her out.

LEAVING EARLY or ARRIVING LATE: If your child needs to leave camp early on any given day, please send a note in advance. Please come to Head Table (headquarters) – across the center of the loop from the drop-off area -- and we'll find your child for you. Again, you'll need to show I.D. to sign your camper out. **If you know your child will be late or absent from camp, please notify the counselor the night before, or no later than 7:30 a.m. that morning.** We feel responsible for your child during camp hours. If your child does not arrive, we'll become concerned and start calling to locate him or her. Work numbers, emergency numbers, no stone will be left unturned until your child is located. *So, please, help us by providing this information!*

CLOTHING: Mornings at Woodland Park are usually cool so be sure your child wears/brings a sweatshirt or **jacket**. Dressing in layers so your camper can peel down as the temperature warms up is best. Remember a hat and **apply sunscreen at home**. Send sunscreen with your campers to reapply if necessary. For your child's protection, long pants are suggested.

LABEL ALL BELONGINGS: Please label your camper's belongings with his/her name. Need Labels? We have partnered with Mabel's labels, when you purchase labels from camps.mabelslabels.com and select **Camp Fire Day Camp (Central Puget Sound)** from the Select Your Camp list, a portion of the proceeds will be funding campers in need of financial aid.

SHOES: All campers must wear socks and **sturdy shoes with closed toes and backs**. Please, no sandals. Campers may be sent home or parents called to bring appropriate shoes if campers arrive in sandals.

ID BRACELETS: All Campers and Staff are required to wear durable plastic bracelets during the week of camp. This is a safety device to help easily identify campers and adults associated with camp in a public park setting – please leave them on your child for the week.

LUNCH and WATER: Bring a healthy sack lunch and beverage every day. Every camper will have the opportunity to do some outdoor cooking but not every day. We recommend a sack lunch be brought even if your child's counselor has let you know the group will be cooking that day. A water bottle marked with your child's name is also a necessity. We strongly suggest that no soft drinks be packed in lunches.

NO NUTS: and peanut/nut products should be left at home. Several campers/staff attending this camp have severe allergies. Even the smell or a trace of peanut/nuts on something that has been touched by peanut/nut products may send them to the hospital. Please do not send peanut butter sandwiches, Snickers, snack bars, etc. Please remind your camper not to share food.

PETS: For everyone's sake, including your dogs, we ask you to leave your dog and other pets at home or in the car when you come to camp to pick up or drop off your camper.

IN CASE OF RAIN: We will hold camp in light or moderate rain. If the weather is severe, we will cancel camp. You will receive a very early morning call from your child's counselor, if camp will be canceled. Sadly, there are no makeup days.

MEDICATIONS: When possible, give medicines at home before leaving for camp. If medicine needs to come to camp this week, it **MUST** be in its ORIGINAL CONTAINER, and checked in immediately with our Health Manager. Also, if your child takes any medication for A.D.D. or hyperactivity, please don't make this your camper's "week off" medication. Your child and his/her volunteer counselor will both have a better time if stability is maintained.

ALCOHOL, DRUGS, WEAPONS, and PERSONAL POSSESSIONS: Your child is prohibited from using alcohol or drugs and/or being under the influence while participating in Camp Fire activities. Current state law prohibits those under age 18 from possessing tobacco products. Remember: leave cell phones, video games, pocket knives, personal sporting equipment, and valuables at home: don't bring anything to camp that you would really miss if lost or damaged.

CELL PHONE POLICY: Campers are not allowed to carry cell phones at camp. If you would like your camper to have a phone at camp it must be checked in and left at Head Table (headquarters). Cell phones distract from the experience of camp, so please, leave them at home. Our counselors are allowed to carry phones for emergency purposes only.

OVERNIGHT - THURSDAY: Campers 4th grade and above may stay on the optional overnight Thursday night. Those who stay will be cooking that night's dinner with their group. Breakfast will be provided the next morning and campers will cook out for lunch on Friday. **If you have a camper entering the fourth grade or above, the permission form for this event was included in registration.** This **must** be completed before your child will be allowed to stay on the overnight. Paper permission forms will be available at camp for any last minute permissions. Each group needs to round up its own tents, so if you have one, let the counselor know when he or she calls you before camp.

COUNCIL FIRE: A Camp Fire tradition is the ceremonial Council Fire, which will be **Friday afternoon at 2:15 p.m.** All parents are welcome to join us for our Council Fire and recognition ceremony. This is a time for all who have them to wear their Camp Fire ceremonial attire (vests, ceremonial attire, etc.), or dress in Camp Fire's colors: red, white, and blue. Sharing and celebrating the end of the week is inspiring for all. Camp will end at 3:30 pm.

PRE-CAMP PHONE CALL: Your child's counselor will call you Saturday or Sunday before the start of camp to speak with you and your child. This is your child's opportunity to get acquainted, get excited about camp, and learn how to find his/her counselor Monday morning. This will be **YOUR** chance to **get the counselor's phone number** and **your child's group number** for arrival and departure sign out, and share details about the camper that will help the counselor work most effectively with your child. Please share any recently developed medical conditions that weren't on the registration form.

EXTENDED CARE: Registration for the Extended Care program is required. The extended care program is operated by paid Camp Fire employees, and is not considered part of day camp. The extended care counselors will be checking in and/or out your camper(s) from the regular session of day camp. Therefore an additional Release form is required. **Please complete the “Camper Release” form and the “Extended Day Release” Form** included in your parent packet, listing authorized drivers, and send both with EACH child on Monday.

Arrival: Extended Care will be located inside Woodland Park’s South Loop road off NE 50th Street and Woodland Park Ave. N. Drive into the one-way loop off 50th, drop off will be located at the same location as during the regular session of day camp. Please plan to drop your child off **NO EARLIER** than 8:00 a.m., as we cannot guarantee supervision before that time. Your child will be greeted by the extended day counselors and **you will be required to sign that camper in every morning.**

Departure: Extended Care ends at 5:00 p.m., and we ask that you pick your child up promptly. Pick up will be at the same spot along the upper meadow as drop off. Expect your I.D. to be checked each day.

Camp Fire reserves the right to charge a fee for pickups after 5:00pm to cover staffing expenses.

